

MEMORANDUM OF UNDERSTANDING

PARENTING PLAN

MOTHER:

FATHER:

First Middle Last

First Middle Last

CHILD(REN): (To be considered in the legal action)

first middle last name age date of birth

first middle last name age date of birth

first middle last name age date of birth

JUDGE _____ **Division #** _____

CASE # _____

Service Provided: _____
___ IV D Paternity ___ Family Access ___ Adult Abuse ___ Other _____

Order Received: _____ **Next Court Date:** _____

FCRS Staff: _____ **Date of Service:** _____

FCRS Supervisor Review: _____

MEMORANDUM OF UNDERSTANDING

CUSTODY

___ Joint Physical and Joint Legal Custody. Each parent is awarded significant, but not necessarily equal periods of time during which the child(ren) reside with each parent. Joint legal custody with both parents sharing the decision making rights, responsibilities & authority relating to the health, education, and welfare of the child(ren). Parents must confer with one another in making decisions regarding the child(ren). ___ address shall be designated as the address of the child(ren) for mailing and educational purposes.

___ Joint Physical and Sole Legal Custody. Joint Physical Custody will be shared by both parents and Sole Legal Custody will be with _____. The address of _____ shall be designated as the address of the child for mailing and educational purposes.

___ Sole Legal and Sole Physical Custody with _____ and _____ will have visitation.

___ Sole Physical and Joint Legal Custody. Sole Physical Custody with _____ and _____ will have visitation. Both parents will share Joint Legal Custody regarding decision-making rights, responsibilities, and authority relating to the health, education, and welfare of the child(ren).

PARENT TIME OF CHILD

() Father

Weekends: ___ Alternate ___ Every From _____
To _____ Beginning: _____

Weekdays: _____
From _____ am ___ pm To _____ am ___ pm

Other: _____

() Mother

Weekends: ___ Alternate ___ Every From _____
To _____ Beginning: _____

Weekdays: _____
From _____ am ___ pm To _____ am ___ pm

Other: _____

Exchange of Child(ren):

- () Exchange of the child(ren) between parents shall occur at a mutually agreed upon site to be determined by the parents.
- () Exchange of the child(ren) shall occur at a specific location _____

- () Other _____

HOLIDAYS / VACATION: *(Note: Holidays and Vacations take precedence over regular weekday and weekend time-sharing)*

- () Parents agree to decide holidays (without a schedule)
- () Other: _____

() Parents agree to the following Holiday/Vacation Schedule:

- () Easter: () Split () Alternate yearly () Always with _____
____ Mother (has _____ years) ____ Father (has _____ years)
Exchange at: _____ am ____ pm Return at: _____ am ____ pm
Other _____
- () Spring Break: () Split () Alternate yearly () Always with _____
____ Mother (has _____ years) ____ Father (has _____ years)
Exchange at: _____ am ____ pm Return at: _____ am ____ pm
Other _____
- () Memorial Day: () Split () Alternate yearly () Always with _____
____ Mother (has _____ years) ____ Father (has _____ years)
Exchange at: _____ am ____ pm Return at: _____ am ____ pm
Other _____
- () Mother's Day: Time of Exchange: _____ Other _____
____ Mother's Day Weekend from _____ to _____
- () Father's Day: Time of Exchange: _____ Other _____
____ Father's Day Weekend from _____ to _____
- () July 4th: () Split () Alternate yearly () Always with _____
____ Mother (has _____ years) ____ Father (has _____ years)
Exchange at: _____ am ____ pm Return at: _____ am ____ pm
Other _____

() **Labor Day:** () Split () Alternate yearly () Always with _____
____ Mother (has _____ years) ____ Father (has _____ years)
Exchange at: _____ am __ pm Return at: _____ am __ pm
Other _____

() **Halloween:** () Split () Alternate yearly () Always with _____
____ Mother (has _____ years) ____ Father (has _____ years)
Exchange at: _____ am __ pm Return at: _____ am __ pm
Other _____

() **Thanksgiving:** () Split () Alternate yearly () Always with _____
____ Mother (has _____ years) ____ Father (has _____ years)
Exchange at: _____ am __ pm Return at: _____ am __ pm
Other _____

() **Christmas Eve:** () Split () Alternate yearly () Always with _____
____ Mother (has _____ years) ____ Father (has _____ years)
Exchange at: _____ am __ pm Return at: _____ am __ pm
Other _____

() **Christmas Day:** () Split () Alternate yearly () Always with _____
____ Mother (has _____ years) ____ Father (has _____ years)
Exchange at: _____ am __ pm Return at: _____ am __ pm
Other _____

() **Christmas Vacation:** () Split () Alternate yearly () Always with _____
____ Mother (has _____ years) ____ Father (has _____ years)
Exchange at: _____ am __ pm Return at: _____ am __ pm
Other _____

() **New Year's Eve:** () Split () Alternate yearly () Always with _____
____ Mother (has _____ years) ____ Father (has _____ years)
Exchange at: _____ am __ pm Return at: _____ am __ pm
Other _____

() **New Year's Day:** () Split () Alternate yearly () Always with _____
____ Mother (has _____ years) ____ Father (has _____ years)
Exchange at: _____ am __ pm Return at: _____ am __ pm
Other _____

() **Child/ren's Birthday:** () Split () Alternate yearly () Always with _____
____ Mother (has _____ years) ____ Father (has _____ years)
Exchange at: _____ am __ pm Return at: _____ am __ pm
Other _____

() **Parent's Birthday:**

With: ____ Mother on _____
Exchange at: _____ am __ pm Return at: _____ am __ pm
Other _____

With: ____ Father on _____

Exchange at: _____ am __ pm Return at: _____ am __ pm
Other _____

() **Other Holidays/Occasions:**

() **With Mother** _____

Exchange at: _____ am __ pm Return at: _____ am __ pm
Other _____

() **With Father** _____

Exchange at: _____ am __ pm Return at: _____ am __ pm
Other _____

VACATIONS & OUT OF TOWN TRAVEL WITH CHILD/REN:

- () When traveling outside a _____ mile or _____ hour radius with the child(ren) the other parent will be provided the destination, mode of travel, itinerary, and telephone number (if possible) prior to the trip.
- () Both parents will have _____ week(s) (___ continuous) vacation option with the child(ren) each year. Each parent will notify the other parent, in writing, of their vacation plans a minimum of ___ days prior to taking the vacation time.
- () Other vacation plan _____

ALTERNATE TIME SHARING SCHEDULE:

- () The child(ren) shall spend summer vacation with _____ beginning _____ and during summer vacation, the other parent will have visits as described:

SCHOOL

- () The child(ren) will attend the following ___school(s) ___ (school) district **from the ___ Mother's ___ Father's place of residence, or ___ private school attendance to be determined by ___ Mother ___ Father.**
- () Each parent shall have access to school records and information, parent teacher conferences, school professionals, and school events.

- () It is each parent's responsibility to schedule parent teacher-conferences, to obtain school calendars and depending upon school policy, copies of report cards, progress reports, school documents, etc., from the child(ren)'s school OR
- () The parent who first receives report cards, announcements, information regarding parent-teacher conferences, progress reports, school calendars and the like shall be responsible to provide this information to the other parent within ____ days of receipt of information.
- () Parents agree to share the child(ren)'s school papers, drawings, art projects, etc.

GENERAL UNDERSTANDING OF PARENTING RESPONSIBILITY

- () We will notify one another of any safety concerns surrounding the child(ren) as soon as reasonably possible.
- () We will notify one another of any changes in residence, telephone numbers and employment as soon as possible.
- () Should either parent require child care for _____ hours or longer, the other parent shall have first option to provide such care, or first right of refusal.
- () We will not say or do anything in the presence or hearing of the child(ren) that would in any way diminish the child's love or affection for the other parent, and will not allow others to do so.
- () Discussion regarding Court, finances, or parental disagreements between us will occur at a time when the child(ren) is not present or within hearing range. Communication regarding these issues shall not occur at times of exchanges of the child(ren) or during telephone visits with the child(ren).
- () We will inform each other, as soon as possible of all school, sporting, and other activities of our child(ren) and we will cooperate in the child's consistent attendance at such events. We will not schedule activities during the other parent's parenting time, or make financial commitments for the other parent, without the other parent's prior agreement.
- () At least _____ hour(s) notice of a schedule change shall be given to the other parent. The parent requesting the change shall be responsible for any additional child care that results from the change.
- () We agree on a religion plan for our child(ren). ____ Or, we agree on the following:

- () We will be responsible for parenting, disciplining, and routine decisions on our own parenting time.

- () We will make every effort to discuss and decide major child related issues such as health, education, our child's general welfare, parenting time, with one another. We agree to allow the other parent to have a say in major parenting decisions.
- () If we cannot agree on major parenting decisions on our child's health, education, parent time, and general welfare, we will seek the services of a neutral counselor or mediator to assist us in resolving the issue(s) upon which we disagree, prior to asking the Court to intervene.

COMMUNICATION

Between Parents:

- () We will communicate with one another. We will not send messages to one another through our child. Our communication with one another will be business-like and civil. We will communicate about our child by:
 - () Telephone at home: Best time to call mom _____
Best time to call dad _____
 - () Telephone at work: Best time to call mom _____
Best time to call dad _____
 - () Other _____

Communication with Child(ren):

- () Our child(ren) will have reasonable telephone access with both parents.
- () Contact with our child (ren) will be at reasonable times, with reasonable frequency, and in a consistent manner.
- () Contact with our child(ren) will be at these specific times:

- () By Telephone: Best time to call mom's home _____
Best time to call dad's home _____
- () Other _____

INFORMATION EXCHANGE

() ___ Mother ___ Father will keep the other parent advised of the name(s), address(es), and telephone number(s) of professionals providing service(s) to our child(ren). This will include contact information for:

- () Physician/Pediatrician _____ phone _____
- () Dentist/Orthodontist _____ phone _____
- () Medical Specialist(s) _____ phone _____
- () Eye Doctor/Optician _____ phone _____
- () Therapist/Mental Health Counselor(s) _____ phone _____
- () Guardian ad Litem _____ phone _____
- () Child Care Provider _____ phone _____
- () Other professionals _____ phone _____

() Medical or professional/service provider information is to be provided the other parent within ___ days of the date of this parenting plan and in the event of changes in these providers.

Child(ren)'s Medical Health :

- () We have exchanged health care insurance information for the child(ren) and will advise the other parent of changes in insurance coverage.
- () We have exchanged all known medical information/diagnosis concerning the physical and mental health of our child(ren). We will continue to exchange all medical information about our child(ren).
- () We have exchanged relevant information that pertains to our physical and mental ability to care for our child(ren). We will exchange all relevant future information about our ability to care for our child(ren) in a timely manner.

OTHER PARENTING AGREEMENTS:

OTHER PARENTING AGREEMENTS (CON'T):

Please Note: *Missouri Supreme Court Rule 88.06, "Duties of the Mediator," states: "If any party is not represented, the mediator shall provide to the court the written summary of any understanding reached by the parties...")*

_____ I understand and concur by my signature below that a copy of this Memorandum of Understanding will be provided to:

- Court**
- Guardian ad Litem**
- Child Support Prosecutor**
- My Attorney**

I have read the foregoing Memorandum of Understanding and agree with the content:

_____ **Mother** **date** _____ **Father** **date**

FAMILY COURT RESOURCE SERVICES STAFF: _____
phone: _____

