



IN THE _____ JUDICIAL CIRCUIT COURT, _____, MISSOURI

Judge or Division:	Case Number:
Plaintiff/Petitioner:	Plaintiff's/Petitioner's Attorney/Address
vs.	
Defendant/Respondent:	
Nature of Suit:	(Date File Stamp)

Summons in Civil Case

The State of Missouri to: _____
(name and address of Defendant/Respondent)

You are summoned to appear before this court and to file your pleading to the petition, a copy of which is attached, and to serve a copy of your pleading upon the attorney for Plaintiff/Petitioner at the above address all within 30 days after receiving this summons, exclusive of the day of service. If you fail to file your pleading, judgment by default may be taken against you for the relief demanded in the petition.

(Seal of Court)

_____ Date _____ Clerk

Sheriff's or Server's Return

Note to serving officer: Summons should be returned to the court within thirty days after the date of issue.

I certify that I have served the above summons by: (check one)

- delivering a copy of the summons and a copy of the petition to the Defendant/Respondent.
- leaving a copy of the summons and a copy of the petition at the dwelling place or usual abode of the Defendant/Respondent with _____, a person of the Defendant's/Respondent's family over the age of 15 years.
- (for service on a corporation) delivering a copy of the summons and a copy of the complaint to: _____ (name) _____ (title).
- other _____.

Served at _____ (address)
 in _____ (County/City of St. Louis), MO, on _____ (date) at _____ (time).

_____ Printed Name of Sheriff or Server _____ Signature of Sheriff or Server

Must be sworn before a notary public if not served by an authorized officer:

(seal) Subscribed and sworn to before me on _____ (date).
 My commission expires: _____ Date _____ Notary Public

Sheriff's Fees, if applicable

Summons	\$		
Non Est	\$		
Sheriff's Deputy Salary			
Supplemental Surcharge	\$	10.00	
Mileage	\$		(_____ miles @ \$._____ per mile)
Total	\$		

A copy of the summons and a copy of the petition must be served on **each** Defendant/Respondent. For methods of service on all classes of suits, see Supreme Court Rule 54.